

No. : MIT/IQAC-Min/1280

Date : 16 /03 /2024

**MINUTES OF MEETING OF IQAC HELD ON 29th February 2024 AT 03:00 P.M. IN THE
AS & H MEETING & SEMINAR ROOM (Room No. A-206)**

The following members were present in the meeting:-

- | | | | |
|-----|------------------------|---|--------------------------------|
| 1. | Prof. (Dr.) Rohit Garg | - | Director |
| 2. | Mr. Sudhir Gupta | - | Trustee |
| 3. | Dr. Kshitij Shinghal | - | Dean Academics & HOD E&C Engg. |
| 4. | Dr. Manish Saxena | - | HOD, AS&H |
| 5. | Dr. Manish Gupta | - | HOD, CSE |
| 6. | Mohd. Saqib Qadeer | - | HOD, Civil Engg. |
| 7. | Dr. Rajul Misra | - | HOD, Electrical Engg. |
| 8. | Dr. Munish Chhabra | - | HOD, Mechanical Engg |
| 9. | Dr. Rahul Singh | - | HOD, Management |
| 10. | Mr. Vikas Kumar | - | Convener, Admission Cell |
| 11. | Mr. Anurag Malik | - | T, P & C A |
| 12. | Dr. A.K Singh | - | Registrar |
| 13. | Mr. Sohan Lal | - | Parent |
| 14. | Ms. Pallavi Kashyap | - | Student |
| 15. | Dr. S.K Agarwal | - | Industry |

The following points were discussed in the meeting :-

Item No. 1 Minutes of the last meeting held on 20th January 2024 were confirmed.

Item No. 2 Action taken on the minutes of IQAC meeting held on 20th January 2024 were reported and noted.

Item No.3 Discussion on conduction of cultural fest 'Utkarsh-24', technical fest 'Hitech-24' and 'Hackthon-24'.

Matter was discussed in detail and It was decided that 'Utkarsh 24' will be conducted on 27th April, 'Hitech-24' will be conducted on 1st or 2nd week of May.

Item No.4 Action plan and discussion on implementation of Incubation center and establishing startups in Incubation center.

Matter was discussed and It was decided that Dr Rajul Mishra presented following details :

1. Proposal for Incubation center (letter of intent, LOI) is already submitted to AKTU Lucknow.
2. Area for incubation center is identified.


Director
Moradabad Institute of Technology
Vihar, Phase-2



3. The floor plan and other infrastructure requirements are provided to Mr. Manish Kumar Yadav for further action.
4. The working committee as per the requirements of Incubation center is constituted. The constitution of committee is as follows.
 - a) Dr. Rajul Mishra (Head EED)
 - b) Dr. Rajeev Kumar (Professor CSE Department)
 - c) Dr. Amit Saxena (Associate Professor EC Department)
5. Section 8 company has been formed and the name of Incubation center is approved.
6. There is a requirement of two startup to start the Incubation center. Two such startup are identified and the process to get DPIIT number is in progress.

Item No. 5 Discussion on achieving minimum two students 'above 90%' in each branch in every year including MBA.

Matter was discussed and It was decided that each branch's minimum 2-2 students will achieve 90% marks in target base. Director MIT suggested following points to improve academic performance of the students.

- Boosting the Academic toppers in higher category by awarding them better Sessional marks.
- Providing them Question banks of advance level to improve their ability to solve complex problem.
- Counselling and motivating them by faculty during tutorials to solve higher order thinking problems.
- Motivating to participate in activities like G.D., Debate, problem discussion etc.
- Continuous monitoring by Class O.Cs, Mentors, respective HODs and Deputy HODs for improving performance and analysis after each class test to categorize them as advanced learners and slow learners.

By following above points, we will be able to achieve the target of scoring above 90% by 2 students in each year in all branches.


Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2

Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

Item No. 6 Report on progress of 'International conference IIRA 4.0'.

Matter was discussed in detail secretary IIRA told that they already received total 162 Research papers, Out of which 45 are Internal and 117 external and conference will be held on 15th & 16th March.

Item No. 7 Strategy related to Admission 2024-25 on following points:-

a) Filling 100% seats in CSE, CSE (allied) core branches (CE, ME, EC, EE) and MBA.

Matter was discussed in detail, Mr Vikas kumar, Convener admission cell gave strategy to fill 100% seats in Engineering branches (Core and CS allied) :-

S.N	Policy	Maximum Expected No. of Admissions for 2024					
		CE	EE	EC	ME	DS	IoT
1.	Refer and Earn for School Teachers – Rs. 10,000/- may be offered for recommending admission in core branch	02	05	05	05	-	-
2.	Consultants – Moradabad and nearby area / Bihar	01	05	05	05	05	10
3.	Refer and Earn for students – through concerned HOD	05	05	05	05	-	-
4.	Intensive Social Media Branding for specific branch – Responsibility concerned Head with the help of their teachers and Social Media Team of MIT - Placements (Current / Alumni) - Opportunities in branch - USP of Department, if any - Dual Degree - Attractive rebate under Early Bird Scheme Generate Lead and convert them to admission	05	05	05	05	05	05
5.	Admissions through activities of Admission Cell - Messaging, Calling, Counselling of candidates - Leads may be from Partner Portals, Social	05	10	15	10	50	45

Cray
Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2

Ram Ganga Vihar, Phase-II, Moradabad-244001

Page 3 of 6

Helpline Nos. - 0591-2452412, 63991330 01/02/03 E-mail: director@mitmoradabad.edu.in Website : www.mitmoradabad.edu.in



MORADABAD INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi



Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

	media, Website, Purchased Data, personal reference of faculty, staff and students						
	Total	18	30	35	30	60	60

a) Admission strategy for admission in newly started course i.e. 'BBA, BCA & MCA'.

Matter was discussed in detail Mr Vikas kumar Convener admission cell gave strategy To fill 100% seats in new courses i.e. BBA, BCA and MCA :-

S.N.	Policy	Maximum Expected No. of Admissions for 2024		
		BBA	BCA	MCA
1.	Hoardings in Moradabad and all adjoining towns	10	10	10
2.	Refer and Earn for School Teachers – Rs. 10,000/- may be offered for recommending admission in core branch	05	05	-
3.	Consultants – Moradabad and nearby area	05	05	05
3.	Refer and Earn for students – through concerned HoD	05	05	05
4.	Intensive Social Media Branding for specific branch – Responsibility concerned Head with the help of their teachers and Social Media Team of MIT - Opportunities in Course - USP of Department, if any - Attractive rebate under Early Bird Scheme Generate Lead and convert them to admission	05	05	20
5.	Admissions through activities of Admission Cell - Messaging, Calling, Counselling of candidates - Leads may be from Partner Portals, Social media, Website, Purchased Data, personal reference of faculty, staff and students	30	30	20
	Total	60	60	60

Vikas
Director

Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2

Ram Ganga Vihar, Phase-II, Moradabad-244001

Helpline Nos. - 0591-2452412, 63991330 01/02/03 E-mail: director@mitmoradabad.edu.in Website : www.mitmoradabad.edu.in

Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

Item No. 8 Placements activities of Session 2023-24

Matter was discussed in detail Mr Anurag Malik gave report that total no. of eligible students are 130. Total 39 Students have been placed in reputed companies. He also told the companies which are in pipeline Accenture, Meta Square Technologies P.Ltd. , VVDN Technologies , Mamsys Consultancy Services P. Ltd. , Acro Technologies India Pvt. Ltd. , Mahindra CIE and Tech. Mahindra.

Item No. 9 Activity plan of literary society for the upcoming semester focusing on activities like debate, group discussion etc. to improve communication skill of students.

Ms. Ruchi Varshney convener Literary society gave the Activity plan of literary society for the upcoming semester.

S.No.	Event Name	Proposed Month
1.	Debate competition	March 2024
2.	Group discussion	March 2024
3.	Extempore (jam)	March 2024
4.	Dumb charades on books	March 2024
5.	Skit on current social issues	April 2024
6.	Poster competition on occasion of mother's day	May 2024

Item No. 10 Progress of preparation NBA for visit of team for compliance.

Matter was discussed in detail. It was decided that External audit will be conducted in first week of April .

The meeting ended with thanks to the chair.


Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2


Coordinator IQAC
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2

Ram Ganga Vihar, Phase-II, Moradabad-244001



MORADABAD INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi



Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

No. : MIT/IQAC-Min/1280

Date : 16/03/2024

Copy to :-

- 1) Chairman, MIT
- 2) Secretary, MIT
- 3) All Concerned
- 4) PA To Director for file.

Above minutes are thoroughly checked And Confirmed.

Name	Signature	Name	Signature	Name	Signature
Prof.(Dr.) Rohit Garg		Dr. Rajul Mishra		Dr. S.K Agarwal	
Mr. Sudhir Gupta		Dr. Munish Chhabra		Ms. Pallavi Kashyap	
Dr. Manish Saxena		Dr. Rahul Singh		Mr. Sohan Lal	
Dr. Manish Gupta		Mr. Vikas Kumar		Dr. A.K Singh	
Dr..Kshitij Shinghal		Mr. Anurag Malik			
Mohd.Saqib Qadeer		Dr. Animesh Agarwal			

Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2