

Y CSE



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Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

No.: MIT/IQAC-Min/1280

Date: 16/03/2024

MINUTES OF MEETING OF IQAC HELD ON 29th February 2024 AT 03:00 P.M. IN THE AS & H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

	The following members were pres		
1.	Prof. (Dr.) Rohit Garg	-	Director
2.	Mr. Sudhir Gupta	-	Trustee
3.	Dr. Kshitij Shinghal	-	Dean Academics & HOD E&C Engg.
4.	Dr. Manish Saxena	-	HOD, AS&H
5.	Dr. Manish Gupta	-	HOD, CSE
6.	Mohd. Saqib Qadeer	-	HOD, Civil Engg.
7.	Dr. Rajul Misra	-	HOD, Electrical Engg.
8.	Dr. Munish Chhabra	-	HOD, Mechanicai Engg
9.	Dr. Rahul Singh		HOD, Management
10.	Mr. Vikas Kumar	-	Convener, Admission Cell
11.	Mr. Anurag Malik	-	T, P & C A
12.	Dr. A.K Singh	-	Registrar
13.	Mr. Sohan Lal	_	Parent
14.	Ms. Pallavi Kashyap	-	Student
15.	Dr. S.K Agarwal		Industry

The following points were discussed in the meeting:-

- Item No. 1 Minutes of the last meeting held on 20th January 2024 were confirmed.
- Item No. 2 Action taken on the minutes of IQAC meeting held on 20th January 2024 were reported and noted.
- Item No.3 Discussion on conduction of cultural fest 'Utkarsh-24', technical fest 'Hitech-24' and 'Hackthon-24'.

Matter was discussed in detail and It was decided that 'Utkarsh 24' will be conducted on 27th April, 'Hitech-24' will be conducted on 1st or 2nd week of May.

Item No.4 Action plan and discussion on implementation of Incubation center and establishing startups in Incubation center.

Matter was discussed and It was decided that Dr Rajul Mishra presented following details:

Proposal for Incubation center (letter of intent, LOI) is already submitted to AKTU Lucknow.

Director

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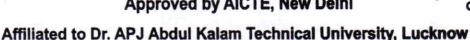
2. Area for incubation center is identified.

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- 3. The floor plan and other infrastructure requirements are provided to Mr. Manish Kumar Yadav for further action.
- 4. The working committee as per the requirements of Incubation center is constituted. The constitution of committee is as follows.
- a) Dr. Rajul Mishra (Head EED)
- b) Dr. Rajeev Kumar (Professor CSE Department)
- c) Dr. Amit Saxena (Associate Professor EC Department)
- 5. Section 8 company has been formed and the name of Incubation center is approved.
- 6. There is a requirement of two startup to start the Incubation center. Two such startup are identified and the process to get DPIIT number is in progress.

Discussion on achieving minimum two students 'above 90%' Item No. 5 in each branch in every year including MBA.

Matter was discussed and It was decided that each branch's minimum 2-2 students will achieve 90% marks in target base. Director MIT suggested following points to improve academic performance of the students.

- Boosting the Academic toppers in higher category by awarding them better Sessional marks.
- Providing them Question banks of advance level to improve their ability to solve complex problem.
- Counselling and motivating them by faculty during tutorials to solve higher order thinking problems.
- Motivating to participate in activities like G.D., Debate, problem discussion etc.
- Continuous monitoring by Class O.Cs, Mentors, respective HODs and Deputy HODs for improving performance and analysis after each class test to categorize them as advanced learners and slow learners.

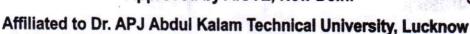
By following above points, we will be able to achieve the target of scoring above 90% by 2 students in each year in all branches.

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Item No. 6 Report on progress of International conference HRA 4.0'.

Matter was discussed in detail secretary IIRA told that they already recived total 162 Reasearch papers, Out of which 45 are Internal and 117 external and conference will be held on 15th & 16th March.

Item No. 7 Strategy related to Admission 2024-25 on following points:-

 Filling 100% seats in CSE, CSE (allied) core branches (CE, ME, EC, EE) and MBA.

Matter was discussed in detail, Mr Vikas kumar, Convener admission cell gave strategy to fill 100% seats in Engineering branches (Core and CS allied):-

S.N	Policy	Maximum Expected No. of Admissions for 2024					
	5	CE	EE	EC	ME	DS	lọT
1.	Refer and Earn for School Teachers – Rs. 10,000/- may be offered for recommending admission in core branch	02	05	05	05		4.
2.	Consultants – Moradabad and nearby area / Bihar	01	05	05	05	05	10
3.	Refer and Earn for students – through concerned HOD	05	05	05	05	-	
4.	Intensive Social Media Branding for specific branch – Responsibility concerned Head with the help of their teachers and Social Media Team of MIT	05	05	05	05	05	05
	 Placements (Current / Alumni) Opportunities in branch USP of Department, if any Dual Degree 		=				
	- Attractive rebate under Early Bird Scheme Generate Lead and convert them to admission						= ,
5.	Admissions through activities of Admission Cell Messaging, Calling, Counselling of candidates Leads may be from Partner Portals, Social	05	10	15	10 Cu Direct	50	45

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Total	18	30	35	30	60	60
personal reference of faculty, staff and students						
media, Website, Purchased Data,			1100	1		

a) Admission strategy for admission in newly started course i.e. 'BBA, BCA & MCA'.

Matter was discussed in detail Mr Vikas kumar Convener admission cell gave strategy To fill 100% seats in new courses i.e. BBA, BCA and MCA:-

S.N.	Policy	Maximum Expected No of Admissions for 2024			
		BBA	BCA	MCA	
1.	Hoardings in Moradabad and all adjoining towns	10	10	10	
2.	Refer and Earn for School Teachers – Rs. 10,000/- may be offered for recommending admission in core branch	05	05		
3.	Consultants – Moradabad and nearby area	05	05	05	
3.	Refer and Earn for students – through concerned HoD	05	05	05	
4.	Intensive Social Media Branding for specific branch – Responsibility concerned Head with the help of their teachers and Social Media Team of MIT	05	05	20	
	 Opportunities in Course USP of Department, if any Attractive rebate under Early Bird Scheme Generate Lead and convert them to admission 		∍	- THE	
5.	Admissions through activities of Admission Cell - Messaging, Calling, Counselling of candidates - Leads may be from Partner Portals, Social media, Website, Purchased Data, personal reference of faculty, staff and students	30	30	20	
	Total	60	60	60	

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Placements activities of Session 2023-24

Matter was discussed in detail Mr Anurag Malik gave report that total no. of elegible students are 130. Total 39 Students have been placed in reputated companies. He also told the companies which are in pipeline Accenture, Meta Square Technologies P.Ltd., VVDN Technologies, Mamsys Consultancy Services P. Ltd., Acro Technologies India Pvt. Ltd., Mahindra CIE and Tech. Mahindra.

Activity plan of literary society for the upcoming semester Item No. 9 focusing on activities like debate, group discussion etc. to improve communication skill of students.

> Ms. Ruchi Varshney convener Literary society gave the Activity plan of literary society for the upcoming semester.

S.No.	Event Name	Proposed Month
1.	Debate competition	March 2024
2.	Group discussion	March 2024
3.	Extempore (jam)	March 2024
4.	Dumb charades on books	March 2024
5.	Skit on current social issues	April 2024
6.	Poster competition on occasion of mother's day	May 2024

Progress of preparation NBA for visit of team for compliance. Item No. 10

> Matter was discussed in detail. It was decided that External audit will be conducted in first week of April.

The meeting ended with thanks to the chair.

Coordinate Moradabad Institute of Technology Ram Ganga Vihar, Phase-2

Ram Ganga Vihar, Phase-II, Moradabad-244001







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Copy to :-

- 1) Chairman, MIT
- 2) Secretary, MIT
- 3) All Concerned
- 4) PA To Director for file.

Above minutes are thoroughly checked And Confirmed.

Name	Signature	Name	Signature	Name	Signature
Prof.(Dr.) Rohit Garg	change	Dr. Rajul Mishra	N.	Dr. S.K Agarwal	SKAR
Mr. Sudhir Gupta	9	Dr. Munish Chhabra	1	Ms. Pallavi Kashyap	Rapair
Dr.Manish Saxena	mt	Dr. Rahul Singh	9 824	Mr. Sohan Lal	521
Dr. Manish Gupta	Harid	Mr. Vikas Kumar	200M	Dr. A.K Singh	00 9
DrKshitij Shinghal	M	Mr. Anurag Malik	De		.)
Mohd.Saqib Qadeer	2485	Dr. Animesh Agarwal	Magn	1 通過時	W In St

Director
Moradabad Institute of Technology
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