No. : MIT/IQAC-Min/1180   Date : 31 /01 /2024

MINUTES OF MEETING OF IQAC HELD ON 20th January 2024 AT 11:00 A.M. IN THE AS & H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

1.	Prof. (Dr.) Rohit Garg	-	Director
2.	Mr. Sudhir Gupta	-	Trustee
3.	Dr. Kshitij Shinghal	-	Dean Academics & HOD E&C Engg.
4.	Dr. Manish Saxena	-	HOD, AS&H
5.	Dr. Manish Gupta	-	HOD, CSE
6.	Mohd. Saqib Qadeer	-	HOD, Civil Engg.
7.	Dr. Rajul Misra	-	HOD, Electrical Engg.
8.	Dr. Munish Chhabra	-	HOD, Mechanical Engg
9.	Dr. Rahul Singh	-	HOD, Management
10.	Mr. Vikas Kumar	-	Convener, Admission Cell
11.	Mr. Ritesh Kumar Srivastava	-	Dean T, P & C A
12.	Dr. A.K Singh	-	Registrar
13.	Mr. Sohan Lal	-	Parent
14.	Ms. Pallavi Kashyap	-	Student
15.	Dr. S.K Agarwal	-	Industree

The following points were discussed in the meeting :-

Item No. 1   Minutes of the last meeting held on 19th October 2023 were confirmed.

Item No. 2   Action taken on the minutes of IQAC meeting held on 19th October 2023 were reported and noted.

Item No. 3   **Strategy and discussion of Admission 2024-25.**

Matter was discussed in detail about Admission for session 2024-25. Convener Admission cell will submit a detailed Strategy Plan for Admission 2024-25 by 31.01.2024.

Item No. 4   **Review of placements for the coming Session of 2024-25.**

Matter was discussed and Director MIT asked Mr Ritesh Kumar Srivastava (Dean T.P & C.A) to submit a branch wise detail of total numbers of eligible students along with list of placed student and plan to place remaining students. He was also asked to submit a report of companies visiting in next three months within a week.

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Item No. 5   **Discussion of 2nd C.T dates for 1st year and 2nd year Students .**

Matter was discussed and It was decided that 2nd C.T for 1st year and 2nd year students will be held on 12th, 13th, 14th February . HODs will ensure proper coverage of syllabus and take feedback of student before 2nd C.T of 1st and 2nd year. It was also decided that the faculty members teaching 1st & 2nd year can avail their winter break between 14th to 21st Feb.

Item No. 6   **Commencement of classes of 3rd year & 4th year .**

Matter was discussed and It was decided that registration for 3rd and 4th year students will be held on 19th and 20th February and classes of 3rd & 4th year student will commence from 21 Feb 2024.

Item No. 7   **Report on activities conducted by various clubs/societies after 19th October till Date and status of news letter.**

IQAC members saw all reports of activities conducted by various clubs/societies till date. Summary of activities conducted till date is given in the table .

S.No	Club/Society/Department	Activities conducted
1.	MIT Cultural Society	2
2.	Civil Engineering	1
3.	MIT Tech Club	2
4.	MBA	3
5.	Literary society	1
6.	ME	3
7.	MITSA	1
8.	CSS	3
9.	NSS	2

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Item No. 8   Status of Research papers, Funding projects and IIRA 4.0.

Matter was discussed in detail. It was decided that Dean (R&D) will submit a department wise detailed report of published research papers & Funding projects. He was also asked to submit the progress report of IIRA 4.0 with in a week.

Item No. 9   **Conduction of Internal Audit and prepration of NBA by (ME & CSE).**

Matter was discussed and decided in consultation with all HODs that Internal audit will be held upto 31st January 2024 and External Audit will be held in the first week of February.
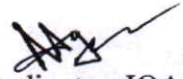
Item No. 10   **Celebration of Republic Day.**

Matter was discussed and decided that 75th Republic day will be celebrated with great enthusium . Dr. Munish Chhabra will organize the event .

Item No. 11   **Proposal of reduction or increase in intake as per new Approval Process Handbook 2023-24 for admission 2024-25.**

The matter was discussed in detail and following proposals were finalized to be proposed to management/trust -

1. Start of 3 new programs- MCA with 60 seats, BCA with 60 seats , BBA with 60 seats.

2. Closure of B.Voc. courses in AMT, G & M and BFSI .

3. Extension of approval for 3 years .

The meeting ended with thanks to the chair.

Coordinator, IQAC

No. : MIT/IQAC-Min/1180

Date : 31/01/2024

Director
Moradabad Institute of Technology

Copy to :-

1) Chairman, MIT
2) Secretary, MIT
3) All Concerned
4) PA To Director for file.

Above minutes are thoroughly checked And Confirmed.

Name	Signature	Name	Signature	Name	Signature
Prof.(Dr.) Rohit Garg		Dr. Rajul Misra		Dr. S.K Agarwal	
Mr. Sudhir Gupta		Dr. Munish Chhabra		Ms. Pallavi Kashyap	
Dr.Manish Saxena		Dr. Rahul Singh		Mr. Sohan Lal	
Dr. Manish Gupta		Mr. Vikas Kumar		Dr. A.K Singh	
Dr..Kshitij Shinghal		Mr. Ritesh Kumar Srivastav			
Mohd.Saqib Qadeer		Dr. Animesh Agarwal			

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