



MINUTES OF MEETING OF IQAC HELD ON 19th OCTOBER 2023 AT 11:00 A.M. IN THE AS & H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

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|-----|-----------------------------|---|---|
| 1. | Prof. (Dr.) Rohit Garg | - | Director |
| 2. | Mr. Sudhir Gupta | - | Trustee |
| 3. | Dr. Kshitij Shinghal | - | Dean Academics & HOD E&C Engg. |
| 4. | Dr. Manish Saxena | - | HOD, AS&H |
| 5. | Dr. Manish Gupta | - | HOD, CSE |
| 6. | Mohd. Saqib Qadeer | - | HOD, Civil Engg. |
| 7. | Dr. Rajul Misra | - | HOD, Electrical Engg. |
| 8. | Dr. Munish Chhabra | - | HOD, Mechanical Engg |
| 9. | Dr. Rahul Singh | - | HOD, Management |
| 10. | Mr. Vikas Kumar | - | Convener, Admission Cell |
| 11. | Mr. Ritesh Kumar Srivastava | - | Dean T, P & C A |
| 12. | Mr. Rakesh | - | Public Relation Officer |
| 13. | Mr. Sohan Lal | - | Parent |
| 14. | Ms. Pallavi Kashyap | - | Student |
| 15. | Mr. R.P Sharma | - | Retd. Principal G.G Hindu Inter college |
| 16. | Dr. S.K Agarwal | - | Industree |

The following points were discussed in the meeting:-

- Item No. 1** Minutes of the last meeting held on 19th August 2023 were confirmed.
- Item No. 2** Action taken on the minutes of IQAC meeting held on 19th August 2023 were reported and noted.
- Item No. 3** **Strategy and discussion of Admission 2024-25.**

Matter was discussed in detail about Admission for 2024-25 session. Convener Admission cell informed that a total of 398 admissions in B.Tech for Session 2023-24 till date were finalised. He proposed to advertise through Hoardings, banners, and digital platforms like College Duniya, Shiksha, UP Portal and College Dekho.

Director MIT asked admission coordinator to start his campaign early so as to achieve the set target of admission. Admission Coordinator will submit a detailed activity calendar for 2024-25.

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- Item No. 4 Discussion of Placement Plan and strategy to being higher package company in Session of 2024-25.**

Matter was discussed Mr Ritesh Kumar Srivastava (Dean T.P & C.A) will submit a report of companies for Session 2024-25.

- Item No. 5 Discussion of 1st C.T dates for 1st year and 2nd year Students .**

Matter was discussed and It was decided that 1st C.T for 1st year and 2nd year students will be held on 28th to 30th November .

- Item No. 6 Syllabus coverage report before 1st C.T of 3rd & 4th year classes.**

Matter was discussed and It was decided that all HODs would ensure proper coverage of syllabus before 1st C.T of 3rd & 4th year.

- Item No. 7 Report on activities conducted by various clubs/societies till date.**

IQAC members saw all reports of activities conducted by various clubs/societies till date. Matter was discussed and all society/club convener were asked to submit detailed progress report within a week.

- Item No. 8 Planning of next FDP by CSE Department and proposal by another department.**

Matter was discussed and HOD-CSE informed that he was planning to conduct FDP in month of December, 2023.

- Item No. 9 Status of Research papers, Funding projects and IIRA 4.0.**

Matter was discussed and decided that Dean (R&D) would submit updated status of research papers, Funding projects and progress report of IIRA 4.0.

- Item No. 10 Status of preparation of AQAR 2022-23 and compliance report of NBA by (ME & CSE).**

The IQAC coordinator placed a completely prepared AQAR 2022-23 in the meeting and all the members were satisfied with the details provided in AQAR 2022-23. It was also decided that HOD (CSE & M.E) would submit a detailed report on preparation of compliance report of NBA.

- Item No. 11 Plan of conduct Hi-Tech Fest, Freshers Function and Hostel Day.**

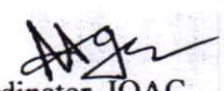
It was decided to celebrate Hostel Day on 5th to 9th November 2023, Freshers Function will be celebrated on 9th December 2023 and Hi-tech Fest in next semester.

- Item No. 12 Celebration of Foundation Day of MIT .**

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It was decided to celebrate Foundation Day as per the discussion with trust members.

The meeting ended with thanks to the chair. ●


Coordinator, IQAC

No. : MIT/IQAC-Min/1005

Copy to :-

- 1) Chairman, MIT
- 2) Secretary, MIT
- 3) All Concerned
- 4) PA To Director for file



Date: 4/11/2023

Above minutes are thoroughly checked And Confirmed.

Name	Signature	Name	Signature	Name	Signature
Prof.(Dr.) Rohit Garg		Dr. Rajul Misra		Dr. S.K Agarwal	
Mr. Sudhir Gupta		Dr. Munish Chhabra		Ms. Pallavi Kashyap	
Dr. Manish Saxena		Dr. Rahul Singh		Mr. Sohan Lal	
Dr. Manish Gupta		Mr. Vikas Kumar		Mr. R.P Sharma	
Dr..Kshitij Shinghal		Mr. Ritesh Kumar Srivastav		Mr. Rakesh	
Mohd.Saqib Qadeer		Dr. Animesh Agarwal			


Director
Moradabad Institute of Technology
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