



MORADABAD INSTITUTE OF TECHNOLOGY

(Constituent Institute of MIT Group of Institutions)

Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

In Pursuit of Excellence

No: MIT/OO/1389

Date: 22.05.2024

OFFICE ORDER

Ms. Aditi Vishnoi
Assistant Professor
Deptt of Management
MIT, Moradabad.

Subject: Maternity leave for three months.

Please refer to your letter dated 16.05.2024 about maternity leave. In continuation to this on your request maternity leave from 01.06.2024 to 30.08.2024 granted leave without pay.


You are requested to kindly submit your Fitness Certificate at the time of Joining.


(Dr. A. K. Singh)
Registrar

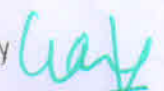
Copy to :-

Director MIT
HOD Management
Accounts
Personal File


30/9/24


30/07/24
Registrar

Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad


Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad

Ram Ganga Vihar, Phase-2 Moradabad-244001

Date: 10-05-2024

To,
The Director
MIT, Moradabad

Through: HOD CSE

Subject: Request for Earned Leave from 24-05-24 to 26-05-24 to attend family function at Kaila Devi Temple, Karauli District, Rajasthan.

Respected Sir,

It is to bring to your kind notice that an important family function scheduled at Kaila Devi Temple, Karauli District, Rajasthan. Due to this event, I kindly request the approval of three days of earned leave from 24-05-24 to 26-05-24.

I will be highly obliged for your kind approval.

Yours Sincerely

H. Agg
19/5/24
Dr. Himanshu Agarwal
Associate Professor
CSE Department

forwarded & recommended
M. Mishra
10/05/24

Allowed
ay
10/5

ay
Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad

ay

MORADABAD INSTITUTE OF TECHNOLOGY

Leave Application for faculty

Name Dr. Himanshu Aggarwal Designation Asst. Prof. Department CSE

Date of leave from 24-05-24 to 26-05-24 Type of leave EL

Reason for leave Family function

Address during Leave Kaila Devi Temple, Karauli, Rajasthan

Class Arrangement (by teachers taking the same classes)

S. No	Date	Class	Subject/Code	Room No.	Time	Name of Arranged Teachers	Class teacher or not (Y/N)	Sign. of arranged teachers
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								

Arrangement of Central /Departmental duty

S.No	Responsibility	Alternative arrangements	Signature
1.	<u>Dy. HOD</u>	<u>Anurag Malik</u>	<u>[Signature]</u>
2.	-	-	
3.	-	-	

Date 10-05-24

[Signature]
(Exam Cell)

H. Aggarwal
Signature of faculty

Recommendation by HOD/ACS (Exam)/Convener (Adm. Committee).....

Recommendation by Director.....

Nature of Leave (CL/EL/DL/ML) EL

Leave entitled 10.5

Leave Already availed

Leave Applied For 3

Balance 10.2

[Signature]
Director

Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad

[Signature]
Sanctioned/Not Sanctioned
10/5/24

[Signature]
Signature of Leave Clerk

Director

Notes:

1. The leave if required during examination period (CTs/PUT/Semester Exams) the application is to be forwarded by ACS examination/Convener-Class Test.
2. Application of all members of Admission Committee should be forwarded by the Convener-Admission Committee.
3. Unless emergency, CL/EL/ML leave will not be sanctioned in first and last 15 days of the semester.
4. CCL will be admissible only if recommended by HODs & Registrar, and approved by the Director General in advance. CCL has to be taken by the last day of next month.
5. Recommendation for faculty is to be given by HODs, recommendation for HODs is to be given by the Director.
6. CL: Casual Leave, EL: Earned Leave, DL: Duty Leave, ML: Medical Leave, CCL: Compensatory Casual Leave

Duplicate copy to be Departmental office for record

[Signature]

MORADABAD INSTITUTE OF TECHNOLOGY

Ram Ganga Vihar Phase II

Moradabad

State Name : Uttar Pradesh, Code : 09

Payment Voucher

Dated : 2-Dec-2023

Particulars	Amount
Account : Gratuity Refund Account	2,20,870.00

Through :

ICICI Bank A/c No. 019001006739

On Account of :

CHEQUE NO. 002173 PAID TO RAJEEV KUMAR SISODIA

Amount (in words) :

Rs. Two Lakh Twenty Thousand Eight Hundred Seventy Only

R₹ 2,20,870.00

Receiver's Signature:

Authorised Signatory

Prepared by

Checked by

Verified by

Director

Moradabad Institute of Technology

Ram Ganga Vihar, Phase-2

Moradabad

ICICI Bank Save time. For cash deposit use Cash Accept or machine (CAM) / ATM Recyclers / Insta Banking Facility/ समय बचाइए। नकद जमा करने के लिए कैश एक्सेप्टर मशीन (सीएएम) / एटीएम रिसाइकलर / इंस्टा बैंकिंग सुविधा का उपयोग करें

Deposited in
Branch / शाखा में जमा: _____

Date / दिनांक: 09/11/2023

SB/CA/OD/RD/CC Account No./ एचबी/सीए/ओडी/आरडी/सीसी खाता संख्या: 019801532585

Loan Account/Credit Card No. / लोन खाता / क्रेडिट कार्ड नंबर: _____

Name of account holder / खातेंदार का नाम: Rajeev Kumar Sisodia

Particulars / विवरण	₹ / रु.	Paid /
ICICI	2,20,870/-	
ch. No - 002173		
Total/कुल	2,20,870/-	

Rs. in words / शब्दों में Two lakh Twenty thousand Eight hundred Seventy only

Officer's sign / अधिकारी के हस्ता: _____

Checkmate) subject to realisation / बैंक होने से अर्द्ध।
Please mention your account no. & name behind the cheque. / चेक पे नं. & बैंक खाते का नं. ध्यान से लिखें।
Customer should pay/deposit cash at the designated counters only / एचबी को बैंक में डीपॉजिट करने के लिए निर्धारित काउंटरों पर ही धन/पैसे जमा करें।

A/c Payee **ICICI Bank**
Moradabad-Cabus Branch
Shop No. 19 to 23, Lower Grd. Floor, Chadda Shopping Complex, Moradabad - 244 001.
RTGS/NEFT/IFS Code: ICIC000190

VALID FOR THREE MONTHS ONLY
0 2 1 2 2 0 2 3
D D M M Y Y Y Y

Pay **RAJEEV KUMAR SISODIA**
Two Lakh Twenty Thousand Eight Hundred Seventy Only

OR ORDER

Rupees

₹ **2,20,870.00

A/c No. **019001006739**

FOR MORADABAD INSTITUTE OF TECHNOLOGY

22/11/23 SBTAS CBS
WEALTH MANAGEMENT : SAVINGS ACCOUNT
Payable at par at all branches of ICICI Bank Limited in India



Adarsh
AUTHORISED SIGNATORY

Please sign above

Cray

⑈002173⑈ 244229002⑈ 006739⑈

Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 19/12/2023 11:52:

Payment Confirmation Receipt

TRRN No :	4322312003154
Challan Status :	Payment Confirmed
Challan Generated On :	12-DEC-2023 16:41:42
Establishment ID :	UPBLY0022939000
Establishment Name :	MORADABAD INSTITUTE OF TECHONOLOGY
Challan Type :	Monthly Contribution Challan
Total Members :	92
Wage Month :	NOV-2023
Total Amount (Rs) :	3,30,180
Account-1 Amount (Rs) :	2,10,674
Account-2 Amount (Rs) :	6,604
Account-10 Amount (Rs) :	1,06,298
Account-21 Amount (Rs) :	6,604
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	State Bank of India
CRN :	002141223287074
Payment Date :	14-DEC-2023
Payment Confirmation Date :	14-DEC-2023
Total PMRPY Benefit :	0

Cray
Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 2 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION)**

TRRN 4322312003154
ECR Id 98601596
LIN : 1474955506

Establishment Code & Name UPBLY0022939000 MORADABAD INSTITUTE OF TECHNOLOGY
Address : RAM GANGA VIHAR, PHASE II, MORADABAD, MORADABAD, UTTAR PRADESH

Dues for the wage month of November 2023

Total Subscribers :
Total Wages :

EPF	EPS	EDLI
92	89	92
13,20,736	12,75,736	13,20,736

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	6,604	0	0	0	6,604
2	Employer's Share Of	52,188	0	1,06,298	6,604	0	165,090
3	Employee's Share Of	1,58,486	0	0	0	0	158,486
Grand Total : Three Lakh Thirty Thousand One Hundred Eighty Rupees Only							3,30,180

(This is a system generated challan on 12-DEC-2023 16:41, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,30,180	
F) Total amount of uploaded ECR (D + E) (3,30,180	



Wary
Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad

[Signature]



ESIC Employees' State Insurance Corporation

Monthly Contribution > Online Challan Form

NOV. 2023

Transaction Details

Required Fields

Transaction status:	Completed successfully.
Employer's Code No:	30000387980001303
Employer's Name:	Moradabad Institute Of Tecnology
Challan Period:	Nov-2023
Challan Number :	03023143368927
Challan Created Date	13-12-2023 09:30:42
Challan Submitted Date	14-12-2023 16:51:55
Amount Paid:	39913.00
Transaction Number:	IGAQRBIH6

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Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad