



ACADEMIC CALANDER

FOR B. TECH./B. PHARM./B. ARCH./B.H.M.C.T./BFAD/B VOC/MBA/MBATM/MBA(I)
MCA/MCA(I)/BFA/M. TECH/M. PHARM/M ARCH. & other Courses
ACADEMIC SESSION 2022-23 (Tentative*)

Ref No. AKTU/R0/2022/1691
Dated: 21.07.2022

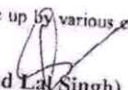
S.No.	Particulars	Dates	
		Odd Semester	Even Semester
01	Commencement of Classes session 2022-23	August 16, 2022 all VII & IX Semester students	Jan. 21, 2023 for IV (Except B.Tech, B.Pharm & MBA), VI, VIII & X Semester students
		Sep 1, 2022 all III, V Semester students (EXCEPT MBA)	Feb.15, 2023 for All II, IV (B.Tech, B. Pharma & MBA) Semester students
		Oct. 10, 2022 All III semester MBA courses	
02	Last date of fresh admission AND Commencement of Classes for First YEAR all courses		
		Oct 25*, 2022	
03	Last date of submitting admission list of students to University (for newly admitted student)		
		Oct 30*, 2022	
04	Last date of submitting Enrollment form /Exam Form for regular & carry over exams Examination fee for both semesters and examination/carry over examination fee		
		Nov 30*, 2022	
06	Last date of submitting Sessional marks of Theory & Practical to University.		
		Jan 23, 2023	May 25, 2023 for All Even Semesters
07	End Semester Theory Examination	Dec. 15, 2022 to Jan.10, 2023 For all III (Except B.Tech, B. Pharm & MBA), V, VII and IX Semesters	15 May, 2023 to 05 June, 2023 for All Even Semesters
		Jan. 24, 2023 to Feb.10 2023, For all I Semester and III semesters of B.Tech, B. Pharm & MBA	
08	End Semester Practical Examination (PE)	Dec. 09, 2022 to Dec 14, 2022 For all III (Except B.Tech, B. Pharm & MBA), V, VII and IX Semester	June 01, 2023 to June 10, 2023 for All Even Semesters
		Feb. 07, 2023 to Feb.13 2023, For all I Semester and III semester (B.Tech, B. Pharm & MBA)	
09	Last date for Submission of PE Marks.	Jan.16, 2023 For all III (Except B.Tech, B. Pharma & MBA), V, VII and IX Semesters	June 15, 2023 for All Even Semesters
		Feb.16, 2023 For all I Semester and III semesters of B Tech, B Pharma & MBA	
10	Evaluation of Answer sheets	Dec. 24, 2022 to Jan. 25, 2023 For all III (Except B.Tech, B. Pharm & MBA), V, VII and IX Semester	May 25, 2023 to June 20, 2023 for All Even Semesters
		Jan. 30, 2023 to Feb. 28, 2023, For all I Semester and III of B.Tech, B. Pharm & MBA	
11.	Summer Training/ Internship		June 15, 2023 to July 15, 2023
12.	Winter Vacations/ Summer Vacation		June 16, 2023 to July 31, 2023
13.	Commencement of Classes session 2023-24	Jan. 11, 2023 to Jan. 20, 2023	

*As per the Admission scenario

For III, V, VII & IX Semester Aug 01, 2023

- Note:**
- The institute shall ensure minimum teaching hours as prescribed in the University ordinances for each semester. If required the Director/Principal shall arrange extra classes, on weekends/holidays.
 - The Institute should ensure that at least two class tests are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If, for any reason beyond the control of students such as illness, tragic incident in family, the student fails to appear in any test, it will be the responsibility of the Principle/Director of the Institute to arrange make up class test for such students. If the student fails to appear in first class test, his make up class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will be minimum one hour for each class test, 70% attendance at 1st test and 75% attendance at second class test are required. In case attendance is short, parents are to be informed accordingly on monthly basis.
 - The Director/Principal of Institute shall ensure the submission of attendance of students regularly through Attendance Monitoring System (AMS) of the University and shall ensure that no student is allowed to appear in the examinations who has not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of the Director/Principal of the Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examination(s) be submitted to their Examination centre before the commencement of the theory examination.
 - The teachers who are assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination related works assigned by the University.
 - The loss of syllabus for the newly admitted third semester B.Tech & B.Pharm students has to be COMPULSORILY made up by various colleges using early morning/late evening/Sunday/holiday classes


Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad


(Nand Lal Singh)
Registrar



Moradabad Institute of Technology, Moradabad

Ram Ganga Vihar Phase-II, Moradabad

Date: 31.01.2023

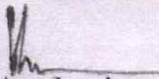
ACADEMIC CALENDAR

Even Semester

Academic Session: 2022-2023

S. No.	Particulars	Date	Responsibility
1.	Time Table (6th & 8th Sem / 2nd & 4th Sem) (a) Display on Notice Boards (b) Distribution to students and concerned Teachers	04 Feb.'23 / 08 Apr.'23 06 Feb.'23 / 10 Apr.'23	O.C. Time Table
2.	Distribution of students' lists to teachers	06 Feb.'23 / 10 Apr.'23	Concerned HODs / O.C. Class
3.	Blow up submission to HODs	13 Feb.'23 / 17 Apr.'23	Concerned Teachers
4.	Registration (a) Last date of registration for a. 6 th & 8 th Semester b. 2 nd & 4 th Semester (b) List of unregistered students to various departments (c) Notifying unregistered students for getting registered at the earliest (through class O.C.s/Faculty)	16 Feb.'23 10 Apr.'23 17 Feb.'23 / 11 Apr.'23 20 Feb.'23 / 14 Apr.'23	Concerned Teachers O.S. Academics Concerned HODs
5.	Commencement of Classes (a) 6 th & 8 th Semester (b) 2 nd & 4 th Semester	07 Feb.'23 11 Apr.'23	HODs and Concerned Teachers
6.	Announcement of dues list and last date for clearing dues (6 th & 8 th Sem / 2 nd & 4 th Sem)	28 Feb.'23 / 29 Apr.'23	Accounts / O.S. Academics
7.	Announcement of Test Series Dates	22 Mar.'23	Dean Academics
8.	Procurement of Stationary & material for Test Series for full semester	31 Mar.'23	COE O.S. Academics
9.	(a) Short attendance compilation before Class Test - I (6 th & 8 th Semester) (b) Information to Parents (c) Undertaking form handed to students (d) Collection of undertaking form	01 Apr.'23 01 Apr.'23 01 Apr.'23 03 Apr.'23	O.C. Class
10.	1st Class Test (6th & 8th Semester)	05 - 08 Apr.'23	COE
11.	Makeup Test of 1 st Class Test (6 th & 8 th Semester)	Before 2 nd Class Test	Concerned HODs
12.	(a) Floating the electives for Odd semester (b) Last date for students' choice	15 May 2023 25 May 2023	Concerned HODs
13.	(a) Short attendance compilation before 1 st Class Test (2 nd & 4 th Semester) & 2 nd Class Test (6 th & 8 th Semester) (b) Information to Parents (c) Undertaking form handed to students (d) Collection of undertaking form	26 May 2023 26 May 2023 26 May 2023 27 May 2023	O.C. Class
14.	1st Class Test (2nd & 4th Semester) & 2nd Class Test (6th & 8th Semester)	29 - 31 May 2023	COE
15.	Makeup Test of 1 st Class Test (2 nd & 4 th Semester)	Before 2 nd Class Test	COE
16.	Makeup Test of 2 nd Class Test (6 th & 8 th Semester)	Before End Semester Exams	Concerned HODs

17.	(a) Short attendance compilation before Class Test -2 (2 nd & 4 th Semester)	30 June 2023	O.C. Class
	(b) Information to Parents	30 June 2023	
	(c) Undertaking form handed to students	30 June 2023	
	(d) Collection of undertaking form	01 July 2023	
18.	2nd Class Test (2nd & 4th Semester)	03 - 05 July 2023	COE
19.	Makeup Test of 2nd Class Test (2nd & 4th Semester)	Before End Semester Exams	Concerned HODs
20.	(a) Last date for submission of examination forms to office	As per date announced by AKTU	O.S. Academics to take timely action as per University directions.
	(b) Submission of forms to university		
21.	Date up to which final attendance is to be counted	As per date announced by AKTU	Concerned Teachers
22.	Submission of consolidated list of shortage of attendance to Director and information to parents	23 May '23 / 30 June '23	Class O.C.
23.	Submission of sessional marks:	24 May '23 / 01 Jul. '23	Dean Academics
	(a) Meeting of Director, Dean Academics and all HODs regarding attendance and performance of students		
	(b) Checking of Teachers' Records by HODs		
	(c) Finalization of sessional marks		
24.	(d) Submission of Award list after final checking and uploading to O.S. Academics for further necessary action	As per date announced by AKTU	HODs and Concerned Teachers
	Theory Examinations:	As per AKTU schedule	COE and O.S. Academics to take appropriate actions as per University directions.
(a) Collection of Admit Cards/Roll Nos. from University			
(b) Preparation of Roll lists			
(c) Collection of stationery such as copies, practical copies drawing sheets, graph paper etc. from University.			
25.	Practical Examinations:	As per AKTU schedule	Concerned HODs
	(a) Appointment of Internal Examiners	3 days before the practical exam schedule	Concerned HODs
	(b) Obtaining list of panel of external examiners from AKTU & preparation of schedule of practical examination.	As per AKTU schedule	O.S. Academics
	(c) Dispatch of letters contacting the external examiners	Within 2 days of list obtained from AKTU	HODs and concerned teachers
26.	Preparation for Odd Semester	09 Jun. '23	Concerned HODs
	(a) Load Distribution by Departments		Concerned
	(b) Submission to O.C. Time Table	12 Jun. '23	Coordinators

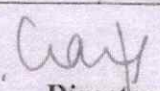

Dean Academics


Copy to:

1. Chairman
4. All HODs
7. O.C. Time Table
10. O.S. Academics
13. T & P Cell

2. Secretary
5. DOSW
8. Registrar
11. Chief Proctor
14. Librarian

3. P.A. to Director for Director's folder
6. Controller of Examination
9. All Faculty Members through HODs
12. Account Section
15. Nodal Officer (B.Voc)


Director


Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad



Moradabad Institute of Technology, Moradabad

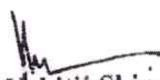
Ram Ganga Vihar Phase-II, Moradabad

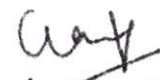
Date: 13.08.22

ACADEMIC CALENDAR

Odd Semester		Academic Session: 2022-2023	
S. No.	Particulars	Date	Responsibility
1.	Time Table Display on Notice Boards	11 Aug. 2022	O.C. Time Table
2.	Distribution of students' lists to teachers	11 Aug. 2022	Concerned HODs / O.C. Class
3.	Blow up submission to HODs	13 Aug. 2022	Concerned Teachers
4.	Research & Academic Audit - I	16 Aug. 2022	IQAC
5.	Registration (a) Last date of registration for a. 7 th Semester b. 5 th Semester & 3 rd Semester (b) List of unregistered students to various departments (c) Notifying unregistered students for getting registered at the earliest (through class O.C.s/Faculty)	20 Aug. 2022 31 Aug. 2022 01 Sept. 2022 02 Sept. 2022	Concerned Teachers O.S. Academics Concerned HODs
6.	Commencement of Classes (a) 7 th Semester (b) 1 st , 3 rd & 5 th Semester	22 Aug. 2022 01 Sept. 2022	HODs and Concerned Teachers
7.	Announcement of dues list and last date for clearing dues	30 Sept. 2022	Accounts / O.S. Academics
8.	(a) Short attendance compilation before Class Test – I (b) Information to Parents (c) Undertaking form handed to students (d) Collection of undertaking form	18 Oct. 22 / 25 Nov. 22 18 Oct. 22 / 25 Nov. 22 18 Oct. 22 / 25 Nov. 22 19 Oct. 22 / 26 Nov. 22	O.C. Class
9.	1st Class Test (a) 5 th & 7 th Semester (b) 1 st & 3 rd Semester	20 – 22 Oct. 2022 28 – 30 Nov. 2022	COE
10.	Makeup Test of 1 st Class Test	Before 2 nd Class Test	Concerned HODs
11.	(a) Last date for submission of examination forms to office (b) Submission of forms to university	As per date announced by AKTU	O.S. Academics to take timely action as per University directions.
12.	(a) Floating the electives for even semester (b) Last date for students' choice	15 Nov. 2022 24 Nov. 2022	Concerned HODs
13.	(a) Short attendance compilation before Class Test – II (b) Information to Parents (c) Undertaking form handed to students (d) Collection of undertaking form	29 Nov. 22 / 11 Jan. 23 29 Nov. 22 / 12 Jan. 23 29 Nov. 22 / 12 Jan. 23 30 Nov. 22 / 13 Jan. 23	O.C. Class
14.	2nd Class Test (c) 5 th & 7 th Semester (d) 1 st & 3 rd Semester	01 – 03 Dec. 2022 13 – 15 Jan. 2022	COE

15.	Makeup Test of 2 nd Class Test	Before End Semester Exams	Concerned HODs
16.	Date up to which final attendance is to be counted (a) 5 th & 7 th Semester (b) 1 st & 3 rd Semester	29 Nov. 2022 11 Dec. 2022	Concerned Teachers
17.	Submission of consolidated list of shortage of attendance to Director and information to parents	29 Nov. 22 / 11 Dec. 22	Class O.C.
18.	Submission of sessional marks: (a) Meeting of Director, Dean Academics and all HODs regarding attendance and performance of students	17 Jan. 2023	Dean Academic
	(b) Checking of Teachers' Records by HODs	18 Jan. 2023	Concerned HODs
	(c) Finalization of sessional marks	18 Jan. 2023	Concerned Teachers
	(d) Submission of Award list after final checking and uploading to O.S. Academics for further necessary action	As per date announced by AKTU	HODs and Concerned Teachers
19.	Theory Examinations: (a) Collection of Admit Cards/Roll Nos. from University (b) Preparation of Roll lists (c) Collection of stationery such as copies, practical copies drawing sheets, graph paper etc. from University.	As per AKTU schedule	COE and O.S. Academics to take appropriate action per University directions.
	Practical Examinations: (a) Appointment of Internal Examiners	As per AKTU schedule 3 days before the practical exam schedule	Concerned HODs
	(b) Obtaining list of panel of external examiners from AKTU & preparation of schedule of practical examination. (c) Dispatch of letters contacting the external examiners	As per AKTU schedule Within 2 days of list obtained from AKTU	O.S. Academics HODs and concerned teachers
21.	Research & Academic Audit - I	22 Dec. 2022	IQAC
22.	Preparation for Odd Semester (a) Load Distribution by Departments	24 Dec. 2022	Concerned HODs
	(b) Submission to O.C. Time Table	26 Dec. 2022	Concerned Coordinators


Prof. (Dr.) Kshitij Shinghal
Dean Academics


Prof. (Dr.) Rohit Garg
Director

Copy to:

1. Chairman
 2. Secretary
 3. P.A. to Director for Director's fold
 4. All HODs
 5. DOSW
 6. Controller of Examination
 7. O.C. Time Table
 8. Registrar
 9. All Faculty Members through HO
 10. O.S. Academics
 11. Chief Proctor
 12. Account Section
 13. T & P Cell
 14. Librarian
 15. Nodal Officer (B.Voc)
- ASBM - 13/11/22
EC - 17.8.22
EE - 13/11/22
ME - 13/11/22